



# JIGAWA STATE OF NIGERIA

## STATE BUREAU OF STATISTICS LAW

**LAW NO. 4, 2017**

**A LAW TO PROVIDE FOR THE ESTABLISHMENT OF JIGAWA STATE BUREAU  
OF STATISTICS, ITS POWERS, FUNCTIONS AND FOR RELATED MATTERS.**

## PART I

Short title and commencement

1. This Law may be cited as State Bureau of Statistics Law and shall come into operation on the 21st day of November 2017.

### Interpretation

2. In this Law:
- “Board” means the Governing Board established for the bureau under section **10** of this Law;
- “Bureau” means the State Bureau of Statistics established under section **7** of this Law;
- “Committee” means the State Consultative Committee on Statistics established under section **16** of this Law;
- “Governor” means the Governor of Jigawa State;
- “Statistics” means information in connection with or incidental to all or any matters specified in the first schedule to this law;
- “State” means Jigawa State of Nigeria.

### Establishment of Statistical System

3. (1) There is hereby established a body to be known as the State Statistical System
- (2) The State Statistical System shall comprise the following four elements:-
  - (a) the producers of Statistics, including the state bureau of Statistics;
  - (b) data Users including the policy and decision makers;
  - (c) data suppliers including establishments and households;
  - (d) research and training institutions including universities.

### Objectives and Functions of the System

4. Subject to the provisions of this Law, the System shall have the following functions:
- (a) raise public awareness about the importance and role of Statistical information to society;
  - (b) collect, collate, process, analyze and disseminate quality Statistical data and information in a co-ordinated and timely manner ;
  - (c) promote the use of best practice and international standards in Statistical production, management and dissemination;
  - (d) promote the use of statistical data and information at



individual, local government area, state and institutional especially for evidence based policy design and decision making; and

- (e) build sustainable capacity for production and use of statistical data and information in the State.

*Co-ordination of the system*

5. The Board of Directors of the Bureau, the State Statistician General and the State Consultative Committee of Statistics shall collectively and individually be entrusted with the Co-ordination of the System

*Statistical Data*

6. The statistical data produced by the Bureau, line ministries and public authorities shall constitute official statistics.

*Establishment of the Bureau*

7. There is hereby established for the State a body to be known as the State Bureau of Statistics, which shall be a body corporate with perpetual succession and a common seal with power to sue and be sued in its corporate name.

*Objectives of the Bureau*

8. The objectives of the Bureau shall be to:
- (a) raise public awareness about the importance and role of statistical information to society;
  - (b) promote the use of best practice and international standards in statistical production, management and dissemination;
  - (c) Promote the use of statistical data and information at individual, Local Government, State, Institutional, National and International level, especially for evidence-based policy design and decision-making;
  - (d) build sustainable capacity for the production and use of statistical data and information in the State;
  - (e) facilitate the process of result-based socio-economic development within the context of sound public policies and performance management systems, taking into cognizance the existing and emerging best practices in the Arts and Science of public policy performance management.

*Functions of the Bureau*

9. The Functions of the Bureau include the following:
- (a) to serve as the state statistical agency responsible for policies, plans, programs, projects, institutions and for management of such information;
  - (b) to exercise professional independence in collection, processing ,analysis, reports and dissemination of statistical information in line with the guidelines of the National Bureau of Statistics;
  - (c) to develop and promote the use of statistical standards and appropriate methodologies for statistics in the state;

- (d) to develop and maintain a comprehensive socio-economic state data bank;
- (e) to collect, compile, analyze, interpret, publish and disseminate statistical information alone or in collaboration with other government or non- governmental agencies;
- (f) to carry out statistical advocacy, disseminate best practice findings for improved project and programme performance and adjustment;
- (g) to promote the culture of evidence based decision making in the state;
- (h) to enforce the adoption and practice of results based management plans and institutions;
- (i) to coordinate the State Statistical System in Collaboration and consultation with the Board of the bureau and the state consultative committee on statistics
- (j) to coordinate investment in developing demand for statistical services and products in the state;
- (k) to make statistics readily available, accessible and user friendly;
- (l) to facilitate the utilization of reliable, timely and relevant information for the development of social policy and programme initiatives;
- (m) to perform such functions as are necessary and incidental to its functions under this Law.

## PART II

### *Establishment of Governing Board*

**10(1)** There is hereby established for the Bureau a Governing Board comprising of

- (a) A Chairman who shall be a holder of at least first degree in statistics or Economics with relevant experience to be appointed by the Governor;
- (b) The Commissioners responsible for finance and economic planning, Agriculture, Health, Water Resources, Women Affairs, Commerce, Environment and Education or their representatives;
- (c) Permanent Secretary Budget and Economic Planning Directorate;
- (d) Representative of the National Bureau of Statistics in the State;;
- (e) Representative of Office of Head of the State Civil Service;
- (f) Representative of State Office of National Population Commission;
- (g) Three other persons of proven integrity to be appointed by the Governor based on their relevant experience and qualifications, one from each of the three senatorial districts in the State;
- (h) The Statistician-General of the bureau who shall be the secretary of the board.



*Functions of the Board*

**(2)** The Board shall have the following functions:

- (a) to recommend the appointment of Directors to the Head of the State Civil Service;
- (b) to receive and consider for approval the audited account of the Bureau;
- (c) to review periodically the socio-economic effects of properly planned policies;
- (d) to advise the Governor on statistical issues in relation to annual appropriation;
- (e) to give such other directives and perform such other function as may be necessary to achieve the objectives of this Law.

*Tenure of members*

**(3)** Members of the Board with the exception of Ex-officio members shall be appointed for a first term of four years and may be eligible for re-appointment for a like term only.

*Vacation of membership*

**(4)** The office of a member other than ex-officio shall become vacant where:

- (a) he resigns his appointment by a written notice addressed to the Governor;
- (b) there is death, permanent incapacity or infirmity of mind;
- (c) the Governor revokes at any time the appointment of a member or dissolves the board.

*Meetings of the Board*

**(5)** The Board shall make such regulations regarding quorum and standing orders for its meetings and shall meet at least once in every quarter.

*Office of the Statistician General.*

**11(1)** There shall be for the Bureau a Statistician-General to be appointed by the Governor who shall be of a rank of an Executive Secretary on grade level **17** in the State Civil Service.

*Qualification*

**(2)** For a person to be qualified to hold the office of the Statistician-General, he shall :

- a) be a career civil servant not below the rank of director,
- b) possess relevant professional qualification and must have practiced same for a period of not less than ten years and;
- c) be of proven integrity.

*Tenure of Office*

**(3)** The Statistician-General shall Subject to the provision of section 13(1) of this Law, but notwithstanding the provisions of any other Law, rules or regulations; serve a term consistent with his or her engagement with the State Civil Service .

*Functions of the  
Statistician General*

**12.** The Statistician-General shall be the Chief Executive and Accounting Officer of the Bureau and shall also be responsible for the execution of the policy and day to day administration of the Bureau and shall also:

- (a) be responsible to the Board for the administration and management of funds and property of the Bureau;
- (b) organize, develop, support and promote the organizational culture at the Bureau;
- (c) be responsible for the supervision and discipline of the Bureau;
- (d) present to the board for approval, annual work programs, human resources development programme and any other programs to develop official statistics products;
- (e) present to the board for approval, budgets and audited accounts of the bureau;
- (f) perform such other functions and duties as may be assigned by the board.

*Removal from office*

**13(1)** The Governor may on the advice of the board suspend or dismiss from office the Statistician General on the ground of gross misconduct, incompetence, negligence of duty or being convicted of a criminal offence with penalty of three months imprisonment or more

**(2)** When the Statistician- General is removed in accordance with Section 13 (1) of this section he shall be entitled to return to the service of the State Civil Service, except where the conduct leading to his removal is such that the Civil Service rules provides otherwise.

*Other Staff of the  
Bureau*

**14(1)** **PART III**  
The Board may employ such number of staff for the Bureau as may be required for the due discharge of its functions under this law and may accept such number of staff on transfer or secondment from the service of the Federal, State or Local Government subject to the prevailing rules or guidelines obtainable from the State Civil Service Commission.

*Remuneration of Staff*

- (2)**
- (a) The Board shall appoint other staff of the Bureau as may be necessary for the proper and efficient discharge of its functions including experienced consultants on the advice of the Statistician – General.
  - (b) Service of the Bureau shall be same as obtains in the State Civil Service.
  - (c) Service in the Bureau other than that of members of the Board shall be approved service for the purpose of Pension Reform Law and accordingly employees of the Bureau shall in respect of their services be entitled to pensions, gratuities and other retirement benefits enjoyed by persons holding equivalent positions in the State Civil Service.



(d) The Statistician-General may with the approval of the Board, appoint any other person as an authorized officer for the purpose of this Law and may in like manner review the said appointment in writing to suit a particular purpose.

(e) The Governor may on the recommendation of the Head of the State Civil Service approve any other special allowances to the Professional Staff of the Bureau in addition to what is obtained in the civil service of the state.

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| <i>Transfer of Service</i>                     | <b>(3)</b> | The person so seconded under subsection (1) of this section may choose to be transferred to the service of the bureau and any previous service he may have rendered in the public service shall count as service to the bureau for the purpose of any pension.   |
|  | <b>(4)</b> | The conditions of service and staff regulations of the bureau shall be as obtained in the State Civil Service.   |
| <i>Pensions</i>                                | <b>15.</b> | Employees of the Bureau shall be entitled to pensions and other retirement benefits as prescribed under the pension law of the State   |
| <i>Establishment of consultative committee</i> | <b>16.</b> | There is hereby established a State Consultative Committee on Statistics, herein referred to as "the Committee", to be appointed by the Board.   |
| <i>Composition of the committee</i>            | <b>17.</b> | <p>The Committee shall comprise of the following:</p> <ul style="list-style-type: none"><li>(a) the Statistician-General who shall be the Chairman;</li><li>(b) the Director statistics in the Bureau;</li><li>(c) directors of Planning, Research and Statistics Departments of the following Ministries/Agencies: Education, Health, Agriculture, Finance, Works, Environment, Women Affairs, Water Resources, Jigawa Agricultural and Rural Development Authority, State Universal Basic Education Board, Primary Health care Development Agency and Local Government.</li><li>(d) head of the National Bureau of Statistics office in the State;</li><li>(e) representative of research and training institutions involved in statistics trainings;</li><li>(f) representative of Jigawa State Chamber of Commerce</li><li>(g) any other Agency that is considered relevant may be co-opted by the Committee; and</li><li>(h) the head of the Central Management Information System shall be the Secretary of the Committee.</li></ul> |

*Functions of the committee*

**18.** The functions of the Committee shall include:

- (a) examining the statistical programmes of the various agencies annually at an appropriate period before the annual budget preparation for approval of the Board;
- (b) examining the provisions of this Law and recommending to the Board any necessary changes as need arise; and
- (c) developing strategies which will ensure uniform standards and methodologies amongst the various agencies with a view to improving on the quality, comparability and timeliness of their statistical products.

*Meetings of the committee*

**19.** The Committee shall ordinarily meet at least once every quarter at a time and place and in such manner to be determined by the Committee; and shall be entitled to such sitting allowances as may be determined by the Board.

**PART IV**

*Powers of the bureau to obtain information*

**20(1)** Subject to the provisions of this law, the bureau shall have powers to collect statistics and other data and information from any agency throughout the State or any part thereof concerning any matter set out in the First Schedule to this Law.

*Issuance of Notice*

**(2)** The Statistician General may for the purpose of this section:

- (a) by notice in writing, require any person, ministry, department or agency to furnish, in such form and manner and within such time as may be specified in the notice, such periodical or other information, estimates, return or particulars relating to any of the matters specified in the First Schedule to this law as may be also so specified;
- (b) by interviewing any person, require that person to furnish particulars relating to any of the matters specified in the Schedule to this law; and
- (c) require that person to complete a form contained in the notice with particulars relating to any of the matters specified in the First Schedule to this law and return it in such manner and within such time as may be specified in the notice.

*Service of notice*

**(3)** The notice referred to in subsection (2) of this section:

- (a) may be served by delivering it to the person to whom it is addressed or by sending it by registered post to the person's last known address;
- (b) shall state that it is served by the powers conferred on the Statistician General under this law;
- (c) shall include a general statement of the purpose for which the information, estimate, return or particular is required.



## *Presumptions*

- (4) Where any information, estimate, return or particular is required of a person by a notice purporting to be issued by the Statistician General, it shall, in any legal proceeding relating to the information, estimate, return, particular or notice, be presumed :
- (a) that the information, estimate, return or particular is such as may lawfully be required of that person in accordance with this law; and
  - (b) that the notice was duly served in accordance with this law unless contrary is proved.

## *Publication of notice*

- (5) Where the person, ministry, department or agency required to furnish any information, estimate, return or particular in accordance with the provisions of this section is a company incorporated under the Companies and Allied matters Act or a ministry, department or agency of government, the information, estimate, return or particular shall be furnished by a person specifically authorized for the purpose by the company and the Statistician General shall publish:
- (a) by notification in the gazette, and such newspaper as may be sufficient for notifying the person concerned; or
  - (b) if satisfied that local conditions so require, in such other manner as may appear to be most suitable for the notification in the areas concerned;
  - (c) a list of the classes or descriptions of undertakings in relation to which returns will be required for any of the purposes of this law.

## **PART V**

### *Delegation of responsibilities & Collaboration with other agencies*

21. The Bureau may collaborate with other agencies in pursuance of its functions; and may delegate certain responsibilities to other public institutions with requisite capabilities to conduct State-wide surveys following standards and methodologies set by the bureau. Provided that the said agencies shall provide the Bureau with the dataset and copies of the report on the collected data.

### *Conduct of survey by private institutions*

22. No private local or foreign institution shall conduct any statistical survey in the state without first obtaining the approval of the bureau and upon such approval shall provide the bureau with the dataset and copies of the report on the collected data upon completion of the survey.

### *Confidentiality and Disclosure*

- 23(1) All data collected for statistical purposes shall be treated as confidential.
- (2) The provisions of this bill shall not affect any law relating to the disclosure or non-disclosure of any official, secret or confidential information or trade secret.

*Publication without  
consent*

- 24.** Notwithstanding the provisions of this law, a report, abstract or other document may be published without the required consent if:
- (a) the information about an enterprise or establishment is already published or available on a database accessible to the public at large;
  - (b) in the case of a monopoly or duopoly, the statistics of relevant sectors of activity are non- the less open, provided they do not reveal costs of production or profits of individual enterprises.

- 25.** Nothing in this law shall be construed as:
- (a) authorizing or requiring the disclosure or production of any information or document if the disclosure or production of the information or document would contravene the provisions of any law for the time being in force; or
  - (b) prohibiting or restricting the disclosure or production of any information or document which is authorized or required to be disclosed or produced under the provisions of any law for the time being in force.

*Exceptions*

- 26(1)** A person required under the provisions of this law to furnish any information, estimate, return or particular shall not be obliged to disclose such information or produce a document:
- (a) Which he would not be compellable to disclose or produce if he were a witness in a court of law; or
  - (b) Which would involve the disclosure of any trade secret in or relating to any undertaking or business which he owns or which he conducts or supervises

- (2)** Nothing contained in this section shall be taken to require the disclosure to a ministry, department or authority for the purpose of taxation, of any information acquired under this Law..

*Offences and  
penalties*

- 27(1)** Whoever, being employed for the purpose of this Law, without lawful authority, publishes or communicates to any person, otherwise than in the ordinary course of his employment, any information acquired by him in the course of his employment shall be guilty of an offence and shall upon conviction be liable to a fine of one hundred thousand naira or one year imprisonment or both.
- (2)** Whoever, being in possession of any information which to his knowledge has been disclosed in contravention of this law, publishes or communicates to any other person that information, commits an offence and shall be liable upon conviction to a fine of one hundred thousand naira or one year imprisonment or both.



- (3) Whoever being in the execution of any other purpose or duty under this law, fails to comply with or contravenes any other term or condition of his oath commits an offence and shall upon conviction be liable to a fine of fifty thousand naira or imprisonment for three months.
  - (4) Whoever fails to furnish any information, estimate, return or particulars which he is required to furnish under this law commits an offence and shall be liable upon conviction to a fine of fifty thousand naira or imprisonment for three months.
  - (5) Whoever, in compliance with the requirement to furnish information under this law, knowingly or recklessly makes a statement which is false in any material particular commits an offence and shall upon conviction be liable to a fine of fifty thousand naira or imprisonment for three months or both.
28. A person shall not be guilty of any offence under this Law if he did not know and had no reasonable cause of knowing that he was required to give that information, estimate, return, or particular or that he had other reasonable excuses for the failure.
  29. Whoever, after conviction for an offence under this Law continues to fail to furnish the information, estimate, return, or particular commits an offence and shall be liable on conviction to a fine of one hundred thousand naira and imprisonment for one year.
  30. Whoever, willfully and without lawful authority, destroys, defaces or mutilates any schedule, form or other document containing information obtained in pursuance of the provisions of this law commits an offence and shall be liable upon conviction to a fine of one hundred thousand naira and imprisonment for one year.
  31. Subject to the provisions of this section, when an offence under this Law is committed by a body of persons: In the case of a corporate body, every Director or Officer of that body corporate; and in the case of partnership or other association of persons, every partner or officer of that body, shall be deemed to be guilty of the offence and punishable accordingly.

#### **PART VI**

*Funds of the bureau*

32. (1) The Bureau shall establish and maintain a fund to be approved by the Board into which shall be paid and credited:
  - (a) such sums as may be appropriated by the Appropriation Law of the State, grants and donations from donor agencies;
  - (b) all subscriptions, fees and charges for services rendered or publications made by the Bureau; and
  - (c) all other assets which may from time to time accrue to the bureau.

- (2) The Bureau shall charge its funds to meet all its expenditure as may be appropriated by the State House of Assembly.
- (3) The Bureau may from time to time apply the proceeds of the fund for the following:
  - (a) the cost of administration of the Bureau;
  - (b) the payment of salaries, fees and other remuneration of employees of the bureau, experts or professionals appointed by the Bureau;
  - (c) the maintenance of any property acquired by or vested in the Bureau;
  - (d) Any matter connected with all or any of the function of the Bureau under this law.

*Financial year*                      **33 (1)** The financial year of the Bureau shall be the same as that of the State Government.

*Annual estimates*                      **(2)** Not later than six months before the end of the financial year the bureau shall submit to the board an estimate of its expenditure and projected income during the next succeeding year.

*Keeping financial records*                      **(3)** The Bureau shall keep proper accounts and records of its receipts, payments, assets and liabilities and shall keep in respect of each financial year a Statement of Account in such form as the Board may direct.

*Accounts and audit*                      **(4)** The Bureau shall within ninety days after the end of the financial year to which the accounts relate cause the accounts to be audited in accordance with guidelines supplied by the Auditor General of the State.

*Annual reports*                      **(5)** The Bureau shall at the end of each financial year prepare and submit to the Board a report in such forms as shall accurately capture all activities of the bureau for that year.

## **PART VII**

*Transfer of assets and liabilities*                      **34 (1)** For the purpose of providing offices and premises necessary for the performance of its functions, the bureau may, subject to the approval of the Governor and the provisions of the Land Use Act:

- a) Purchase or take on lease any interest in land, building or property; and
- b) Build, equip and maintain offices and premises.

**(2)** The Bureau may subject to the conditions in subsection (1) of this section sell or lease out any land, office or premises held by it which is no longer required for the performance of its functions under this law.



*Power to accept gift*

**35(1)** The Bureau may accept gifts of land, money or other property, on such terms and conditions, if any, as may be specified by the person or organization making the gift.

**(2)** The Bureau shall not accept a gift if the conditions attached by the person or organization making the gift are inconsistent with the objectives and functions of the bureau.

*Legal proceedings and limitations*

**36(1)** No suit shall commence against the bureau before the expiration of a period of one month after written notice of intention to commence the suit shall have been served on the bureau by the intending claimant or his agent and the notice shall clearly and explicitly state:

(a) The cause of action;

(b) The particulars of the claim;

(c) The name and place of abode of the intending plaintiff; and

(d) The relief which it claim.

**(2)** The notice referred to in subsection (1) of this section and any summons, notice or other document required or authorized to be served on the bureau under this law or any other enactment or law may be served by:

(a) Delivering it to the State Statistician General ; or

(b) Sending it by registered post addressed to the Statistician General.

*Seal of the Bureau*

**37(1)** The fixing of the seal of the Bureau shall be authenticated by the signatures of the Chairman of the board and some other member authorized either generally or specifically by the Statistician General to act for that purpose.

**(2)** Any contract or instrument which if made or executed by a person not being a body corporate will not be required to be under seal, may be made or executed on behalf of the bureau by the Statistician General, or any person generally or specially authorized by the Statistician General to act for that purpose.

**(3)** A document purporting to be a document executed under the seal of the Bureau and authenticated as specified in this Law shall be received in evidence and shall, unless the contrary is proved, be presumed to be executed.

*Oath of secrecy*

**38.** Any person employed in carrying out the provisions of this law shall take an oath of office and secrecy as prescribed in the second schedule, before a magistrate or commissioner for oaths, before commencing the duties relating to the said provisions of this law.

MADE AT DUTSE THIS 21st DAY OF November 2017

BR Abubay

MUHAMMAD BADARU ABUBAKAR MON, mni  
GOVERNOR  
JIGAWA STATE



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**FIRST SCHEDULE  
SECTION 20(1)  
STATISTICAL SUBJECTS**

1. Births and Deaths
2. Internal trade
3. Primary and Secondary production
4. Agriculture, livestock horticulture and allied Industries
5. Forestry
6. Fisheries
7. Factories, mines and productive industries generally
8. Employment and Unemployment
9. Salaries, wages, bonuses, fees, allowances and any other payment and Honoraria for services rendered
10. Income, earnings, profits and interest
11. Output, stocks, sales and deliveries and details relating to services provided
12. Orders, work in progress, outgoings and costs (including work given out to contractors) and details of capital expenditure.
13. Receipts outstanding, fixed capital assets and plant (including the acquisition and disposal of those assets and plants).
14. Social, educational, labor and industrial matters(including association of employers, employees and other persons generally)
15. Industrial disturbances and disputes
16. Banking, insurance and finance generally
17. Commercial and professional undertakings
18. Distributive trades
19. Health
20. Transport and communication in all forms of land, water and air.
21. Wholesale and retail prices of commodities, rents and costs of living.
22. Injuries, accidents and compensation.
23. Land tenure, and the occupation and use of land
24. Local Government.
25. Crime and Justice.
26. Any other subject recognized by the Board.

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**SECOND SCHEDULE  
SECTION 38  
OATH OF OFFICE AND SECRECY**

I \_\_\_\_\_ do solemnly swear that I will faithfully and honestly fulfill my duties as \_\_\_\_\_ in conformity with the requirements of the State Bureau of Statistics law, and that as provided in the Law, I will not disclose or make known any matter or thing which will come to my knowledge by reason of my employment.

MADE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_

**BEFORE ME**

\_\_\_\_\_  
**COMMISSIONER FOR OATHS/MAGISTRATE / NOTARY PUBLIC**



### FIRST SCHEDULE

This printed impression has been carefully compared with the Bill which has been passed by 'The Jigawa State House of Assembly and found to be a true and printed copy of the said Bill.

S.4 Legislation (Administrative Procedure) Cap 83, 1998

  
CLERK OF THE HOUSE

### SECOND SCHEDULE

S6(1) Legislation(Administrative Procedures) Cap 83,1998

The Bill on.....is assented to by me  
this ..... 21st day of November 2017

  
GOVERNOR

### THIRD SCHEDULE

S6(1) Legislation(Administrative Procedures) Cap 83,1998

I hereby withhold my assent this ..... day of .....2017

For the Bill on .....

\_\_\_\_\_  
GOVERNOR

### THIRD SCHEDULE

S6(1) Legislation(Administrative Procedures) Cap 83,1998

Passed again by two-third majority of the Jigawa State House of Assembly

This .....day of .....2017

\_\_\_\_\_  
SPEAKER